



VENUE LOOKBOOK

ATLANTA CREATIVE FLEX SPACE

DESIGNED WITH YOU IN MIND.

EXPERIENCE SOMETHING DIFFERENT

welcome

Skewed Orbit Studios is perfectly located in Old Fourth Ward along the Beltline. Our creative flex space is ideal for workshops, meetings, gatherings, events and production. This detailed guide ensures your booking process is seamless and answers all of your questions.

Skewed Orbit Studios was founded by married creative entrepreneurs, Alex Gettlin and Rachel LaForce. Skewed Orbit Studios is an adaptable venue intended to foster Atlanta's creative community. Alex, Rachel, and our amazing staff of trained professionals are delighted that you're considering our space.

We hope it's here that you'll
create something different.

Cheers!
The Skewed Orbit Team

WWW.SKEWEDORBITSTUDIOS.COM

where we are

LOCATION

Skewed Orbit Studios at Studioplex Lofts
659 Auburn Ave NE, Suite 253
Atlanta, GA 30312

PARKING

There is a paid public parking deck on the backside of the building and free street parking along the block. We are not responsible for any theft, damages or fines to vehicles.

ENTERING THE STUDIO VIA MAIN ENTRANCE:

Enter under the Studioplex outdoor walkway. Take the first set of stairs up to the second floor. Turn right, walk through the door and we are the first unit on the right.

Important: *The front gate of the building closes at 8:00 PM each night. Our unit is listed in the directory at the front of the building. Use the call box to contact us for gate access.*

our studio policies

Our goal is for you and your guests to have a wonderful experience at Skewed Orbit Studios. Here is a list of our general studio rules:

- *Outside food & catering are encouraged.
- *Guests may bring alcohol. The sale of alcohol in the space is prohibited.
- *All ages are welcome unless otherwise stated.
- *We allow outside ticket sales for self-hosted events.
- *Guests are welcome to bring equipment and props into the space.
- *Bookings + Events must end by 10PM and hosts must be out by 11:00PM.
- *Moving any furniture pieces must be approved. If you need to hang banners, balloon arches, etc., let us know ahead of time, and we will help facilitate.
- *Nails, screws, staples, pushpins, heavy tape of any kind are prohibited.
- *Glitter and confetti are not permitted.
- *Open flames are prohibited. Sterno food warmers are allowed. Battery-powered LEDS or fairy string lights are welcome alternatives.
- *Smoking, vaping, or drug use is not permitted. We have a designated outdoor smoking section on the terrace above the main entrance of our unit.
- *Our unit is NOT ADA compliant but there are accessible options within the building.

Failure to comply with studio policies will result in immediate dismissal, without refunds and can be subject to additional damage fees.



pricing

Pricing options begin at a two-hour minimum. To learn more about our rates and to reserve your spot, contact **Alex@skewedorbit.com**.

2-4 hours: Ideal for company lunches, photographers, videographers, and content creators.

5-8 hours: Ideal for team workshops, cocktail hour, and milestone celebrations.

9-12 hours: Maximize your time for production, launch parties, day retreats and intimate performances.

Should you exceed your reserved time past our 15 minute courtesy window, you will be automatically charged for an additional hour.

**A 20% deposit is required at time of booking.
Remaining balance is due 72 hours prior to the event.**

please inquire to learn
more about our pricing.

booking

Please inquire for pricing, add-on options and any additional details. Gentle reminder, your booking time must account for your event set-up and breakdown as we have multiple events and bookings per day.

TOURS

[Click here](#) to watch our virtual walk-through. Please email Alex, to schedule your in-person tour.

EVENT INSURANCE

Insurance for your event is NOT included. We require insurance for all events. Proof of insurance should be provided for verification a minimum of 72 hours prior to your event. We suggest [eventsured](#) or [thimble](#).

All vendors must provide a copy of their business insurance policies when they are hired for events. We keep records from preferred vendors on file.

for more, please contact
alex@skewedorbit.com

cancellations + refunds

SKEWED ORBIT STUDIOS' CANCELLATION POLICY

We understand that plans change. Any cancellations made more than 48 hours before your scheduled booking will receive a 100% refund. Cancellations made 48 - 24 hours before your scheduled booking will receive a 50% refund. Cancellations made within 24 hours of your booking are non-refundable.

SKEWED ORBIT STUDIOS' RESCHEDULING POLICY

No biggie. We offer rescheduling free of charge if requested 48 hours in advance. Rescheduling is on a first come, first serve basis.

****Skewed Orbit Studios is not responsible for any rescheduling or cancellation policies on any third-party platform.***

for more, please contact
alex@skewedorbit.com

perks

We offer various **included amenities** to enhance your event experience:

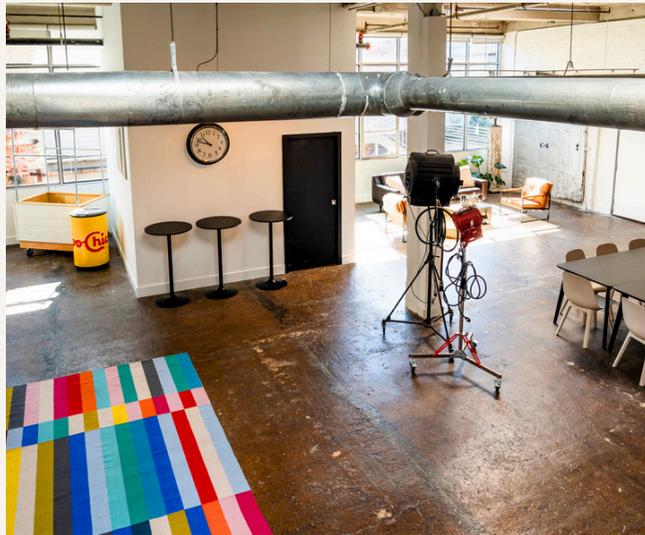
- *Round Cocktail Tables (Full Set QTY 5)
- *Mobile bar / Floral cart
- *Vanity room with Wardrobe Rack
- *Shower
- *Furnished Kitchenette
- *Lounge seating for 10
- *Four black farm tables with chairs
- *Speaker Podium
- *Ring light
- *Square uplights (Set of 4)
- *Greenscreen
- *65-inch TV on a rolling stand
- *Wardrobe Rack
- *Wifi

**IN ADDITION TO OUR IN HOUSE PERKS,
YOU CAN ADD ON ANY OR ALL OF OUR PAID AMENITIES:**

- *Folding Event Chairs (Full Set QTY 50) - \$150 flat
- ** *Please Note: price includes set up + breakdown of event chairs* **
- *Chalk Board Signs (Set of 2) - \$20 flat
- *Projector (Recommended for nighttime use only) - \$50 flat
- *PA System + Microphones - \$35 flat
- *In House Event Assistant - \$50 an hour
- *Bonus Private Event Room feat. Full Kitchen - Contact for pricing and availability







customizable room setup



service charges

DAMAGES

After your booking, our staff will do a walk through to assess for any damages that may have occurred. Any significant damages to walls, floors, furniture, etc will be billed to the credit card on file.

CLEANING

For your convenience, cleaning fees are included in our rate. However, we ask guests to tidy up after themselves. Garbage must be collected and left in tied bags in the kitchen. Please place all dishes in the dishwasher. Guests must remove any equipment, props, banners etc. brought in by you or your vendors. Unreasonable and excessive messes will result in a \$125 charge.

Please make sure to factor setup and breakdown cleaning time in your booking.



we have answers

Q: WHAT IS YOUR MAX OCCUPANCY?

A: Our venue accommodates up to 75 guests.

Q: HOW BIG IS YOUR SPACE?

A: 2,100 square feet

Q: DO YOU HAVE A RESTROOM?

A: We have one restroom inside the studio.

Q: HOW DO YOU HANDLE SET UP + BREAKDOWN?

A: Skewed Orbit Studios is not responsible for your setup or breakdown.

Q: WHO HANDLES CLEAN-UP?

A: All personal or event items must be removed by the end of your booking. Cleaning expectations are listed on page 14.

Q: IS THERE A KITCHEN ON THE PREMISES?

A: We have a kitchenette (no oven/stove). There is a long prep counter, sink, dishwasher, refrigerator/freezer, microwave, coffee maker, and a toaster oven. Guests are welcome to bring in any crockpots, coolers, etc. We have a preferred vendor list for catering needs.

Q: PETS?

A: At this time, we do not allow pets into our unit.



“WE BELIEVE ALL OF
LIFE DESERVES TO BE
CELEBRATED. WE
ARE HONORED TO
HELP MAKE YOUR
EVENT MEMORABLE.”

SKewed ORBIT STUDIOS
CO-FOUNDER + GENERAL MANAGER,
ALEX GETTLIN

get in touch

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